Rohilkhand college/School of Nursing, Bareilly

Library Rules & Regulations

1. Use of Library is strictly reserved for reader possessing a library card and Identity card.
2. Every person who enters the library will sign the visitor's register.
3. Deposit your personal belongings at the property counter. Library staff will not responsible for any lost.
4. Mobile Phone to be switched off or to be kept on silent mode in the library premises.
5. All readers are required to maintain the silent and discipline in the library.
6. Books will be issued only for one week.
7. In case, book is required for further period, the book must be physically presented in the library and the same book may be reissued.
8. No page or topic should be underline nor is anything to be written on any page of book.
9. Books once issued should be returned in specified period. If the user doesn't follow the rules, he/she will be penalized Rs. 10/ day per book.
10. User getting books issued will be responsible for care of books. User must keep in mind that book is not damaged.
11. In case of lost book/ library card, it should be reported immediately in writing to the library in-charge. User is allowed to either replace the book lost or pay the book cost.
12. User should not be replace the book on the shelves.
13. Library rules are changeable time to time.

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PRINCIPAL

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ROHILKHAND COLLEGE OF NURSING, BAREILLY

ACADEMIC DISCIPLINE COMMITTEE RESPONSIBILITIES

(2023-2024)

The Discipline Committee is constituted for the maintenance of discipline in the College premises. The committee will ensure that students obey rules and remain orderly and peaceful in the pursuant of educational objectives/goals.

The committee mainly focuses:

- To solve student related problems and create a healthy environment in college.
- To make the student aware about the discipline rules and enforces to follow.
- To take disciplinary action against any of the misconduct.

Responsibilities of Discipline Committee:

- To ensure calm and peaceful academic atmosphere in the campus.
- To make sure that all students to attend the General Assembly in the morning.
- In the morning assembly students have to present current affairs, national/international news, health related articles or research, their views or thoughts etc. The students who are going to present should assign one day before.
- To avoid physical conflicts among students.
- To ensure all the students wear ID Cards with name plates and in proper uniform while they are in the campus.
- To ensure that boy's student should come to college with clean shave and with a neat hair cutting and girl's student need to put up hair but not puff and make bun and do not use lipstick and nail paint.
- To enforce total prohibition of cell phone usage by the students in college premises.
- To monitor the movement of the students in the college and prevent students loitering around in the corridors during the college working hours.
- To prevent the students leaving the college early without prior permission from the concerned authorities.
- To prohibited Smoking strictly in the college campus.
- To maintain proper discipline in the college premises during the college working hours.
- To assist the college anti-ragging committee in preventing ragging in the College.
- To help students develop self-discipline.

Principal

Principal
Rohilkhand College of Nursing
Bareilly

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DISCIPLINE COMMITTEE

The Discipline Committee at Rohilkhand College of Nursing is committed to maintaining a respectful, orderly, and peaceful academic environment. The committee's primary objective is to uphold the college's rules and regulations, ensuring that students adhere to the expected standards of conduct and focus on their educational goals. The following document outlines the committee's focus areas, responsibilities, and specific rules that all students must follow.

Rules and Regulations

1. **Prayer and Punctuality:**
    - **Prayer:** Students must arrive at 7:50 AM to participate in the morning prayer.
    - **Punctuality:** Students are expected to be punctual for all clinical and classroom activities.
2. **Conduct and Communication:**
    - **Politeness:** Maintain a respectful and polite demeanor in all interactions.
    - **Greetings:** Use appropriate greetings based on the time of day (e.g., "Good morning," "Good afternoon") when addressing seniors and co-workers.
3. **Silence and Order:**
    - **Quiet Zones:** Maintain silence in designated areas such as classrooms, libraries, study rooms, and dormitories to ensure a conducive learning environment.
4. **Dress Code:**
    - **Attire:** Wear neat and tidy clothes. The identity card and nameplate must be visible at all times.
    - **Grooming for Boys:** Must have a clean shave and a neat haircut.
    - **Grooming for Girls:** Hair should be styled in a bun without puffing, and makeup including lipstick and nail polish should be avoided. Small, simple earrings are permitted.
    - **Footwear:** Formal shoes and appropriate socks are required. Slippers are not permitted.

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5. **Jewelry and Accessories:**
    - **Work:** Avoid wearing any jewelry that could interfere with clinical work.
6. **Clinical Requirements:**
    - **Pocket Articles:** Ensure all required items are brought during clinical duties.
7. **Courtesy and Etiquette:**
    - **Assistance:** Offer help to seniors if they are carrying heavy loads.
    - **Gratitude:** Always say "thank you" when someone does a favor or provides correction.
    - **Permission:** Seek prior approval before taking any items from departmental areas.
8. **Personal Habits:**
    - **Behavior:** Avoid thumb-sucking and nail-biting.
    - **Speaking:** Do not cover your mouth while speaking.
9. **Respect for Others:**
    - **Interruption:** Excuse yourself before interrupting others who are engaged in conversation or work.
    - **Group Gatherings:** Avoid forming groups outside the classroom.
10. **Mobile Phone Policy:**
    - **Prohibition:** Mobile phones are strictly prohibited on campus. Violations will lead to strict disciplinary measures.
11. **Respect for Property:**
    - **No Vandalism:** Do not write on tables, chairs, walls, or other property within the college.
12. **Misbehavior:**
    - **Consequences:** Any form of misbehavior will result in strict disciplinary actions.

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13. **Energy Conservation:**

- **Electric Appliances:** Committee members are responsible for ensuring that electrical appliances, such as fans and lights, are turned off when not in use.

14. **Hygiene and Order:**

- **Facilities Use:** Use washbasins for hand washing and water coolers for drinking.

15. **Attendance and Record-Keeping:**

- **Register:** Stand in line for the coordinator's signature in the school register.
- **Biometric:** Line up for biometric attendance as required.

Functions

1. **Monitoring and Enforcement:**
   - **Regular Monitoring:** Oversee daily activities and ensure adherence to discipline rules.
   - **Enforcement:** Implement and enforce rules and regulations effectively.
2. **Awareness and Education:**
   - **Orientation Programs:** Conduct orientation sessions to inform new students about discipline rules.
   - **Workshops and Seminars:** Organize events to reinforce the importance of discipline and adherence to college regulations.
3. **Disciplinary Actions:**
   - **Issue Resolution:** Address and resolve disciplinary issues as they arise.
   - **Action Plans:** Develop and implement action plans for dealing with breaches of conduct.
4. **Support and Counseling:**
   - **Guidance:** Provide guidance to students regarding disciplinary rules and expected behavior.

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- **Support:** Offer counseling and support to students who need help adjusting to the college environment or who have been involved in disciplinary issues.

5. **Documentation and Reporting:**
   - **Record Keeping:** Maintain detailed records of disciplinary actions and outcomes.
   - **Reporting:** Report to the college administration about disciplinary issues, actions taken, and any patterns or concerns.
6. **Review and Improvement:**
   - **Policy Review:** Regularly review and update disciplinary policies and procedures.
   - **Feedback Collection:** Collect feedback from students and staff to identify areas for improvement.
7. **Coordination:**
   - **Collaboration:** Work closely with other committees and departments to ensure a cohesive approach to discipline and student management.

Conclusion

The Academic Discipline Committee at Rohilkhand College of Nursing is instrumental in maintaining a disciplined and supportive educational environment. By adhering to the established rules and regulations and fulfilling its functions diligently, the committee ensures that students can focus on their academic and personal growth without disruption.

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DISCIPLINE COMMITTEE

S.No	Name of committee members	Designation	Mobile Number
1.	Dr. Priyanka A Masih	Member	9368382930
2.	Dr. Anitha P.	Member	9997730267
3.	Mr. Velladurai Narayanan	Member	7983824637
4.	Dr. Mehev Khanam	Member	8307523206
5.	Dr. Sanasam Birjeni Devi	Member	8006368071
6.	Dr. Sanabam Linthoigambi Devi	Member	9548076744

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DISCIPLINARY ACTION PROCEDURES

Disciplinary action procedures in a nursing college are vital for maintaining academic integrity, professional behavior, and a conducive learning environment. These procedures typically involve probation, supervision, and expulsion, depending on the severity and nature of the misconduct. Below is a detailed explanation of each procedure:

1. Probation

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Definition:

- Probation is a period during which a student is given a chance to correct their behavior or improve their academic performance while remaining enrolled in the college. It serves as a warning and an opportunity for improvement without immediate severe consequences.

Criteria for Probation:

- **Academic Misconduct:** Minor incidents such as plagiarism on assignments, cheating in exams, or submitting falsified documents.
- **Behavioral Issues:** Disruptive behavior in class, minor violations of college policies, disrespect towards faculty or peers.
- **Academic Performance:** Consistently low grades, failure to meet the minimum academic standards, or poor attendance.

Process:

- **Notification:** The student is formally informed about their probation status through a written notice. This notice includes the reasons for probation and specific conditions to be met.
- **Terms and Conditions:** The probation terms are clearly defined, which may include requirements such as attending academic counseling, improving grades, adhering to behavioral guidelines, or participating in specific programs.
- **Monitoring:** The student's progress is closely monitored by a designated faculty member or academic advisor who provides guidance and support.
- **Review:** At the end of the probation period, a review is conducted to assess the student's compliance with the probation terms.
- **Outcome:** If the student has met the conditions, they are removed from probation. If not, further disciplinary actions, such as extended probation or escalation to supervision, may be considered.

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2. Supervision

Definition:

- Supervision involves close oversight and guidance to address ongoing issues that have not been resolved through probation. It is a more intensive form of monitoring aimed at providing additional support to the student.

Criteria for Supervision:

- **Repeated Infractions:** Continuous minor academic or behavioral violations that have not improved despite probation.
- **Serious Misconduct:** More severe incidents that require closer monitoring but do not warrant immediate expulsion.
- **Persistent Poor Performance:** Ongoing poor academic performance despite previous interventions and probation.

Process:

- **Assignment of Supervisor:** A specific faculty member or staff member is assigned to supervise the student closely.
- **Action Plan:** An individualized action plan is developed, detailing the specific steps the student must take to address their issues. This plan may include regular meetings, counseling sessions, and additional academic support.
- **Regular Meetings:** The student meets regularly with the supervisor to discuss their progress, challenges, and any necessary adjustments to the action plan.
- **Documentation:** All interactions and progress are documented to ensure accountability and track improvements.
- **Evaluation:** The student's adherence to the action plan is periodically evaluated.
- **Outcome:** Successful supervision may lead to the student being restored to normal status, while failure to improve may result in expulsion or other disciplinary measures.

3. Expulsion

Definition:

- Expulsion is the permanent removal of a student from the college due to severe misconduct or continuous failure to meet academic or behavioral standards. It is the most severe disciplinary action and is typically used as a last resort.

Criteria for Expulsion:

- **Major Academic Dishonesty:** Serious incidents such as extensive plagiarism, cheating on exams, or repeated falsification of academic records.

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- **Severe Behavioral Misconduct:** Actions such as violence, harassment, substance abuse, theft, or actions that endanger others.
- **Continuous Poor Performance:** Ongoing failure to meet academic standards or behavioral expectations despite previous disciplinary actions.
- **Criminal Activities:** Involvement in illegal activities on or off campus that violate college policies or laws.

Process:

- **Investigation:** A thorough investigation is conducted to gather evidence and assess the severity of the misconduct.
- **Hearing:** The student is given the opportunity to present their case during a formal disciplinary hearing. They may be allowed to bring a representative or advocate.
- **Decision:** A disciplinary committee reviews the evidence and hearing outcomes to make a final decision.
- **Notification:** The student is formally notified in writing of the expulsion decision, including the reasons and effective date.
- **Appeal:** The student may have the right to appeal the decision within a specified period. The appeal process involves a review of the original decision by a higher authority.
- **Implementation:** If the expulsion is upheld, the student is required to leave the college immediately and may be barred from campus.

Conclusion: Disciplinary action procedures, including probation, supervision, and expulsion, are essential for maintaining discipline, academic integrity, and a safe learning environment in a nursing college. These procedures provide a structured approach to addressing various levels of misconduct, ensuring that students have the opportunity to correct their behavior while protecting the college community. By following these procedures, the college can uphold its standards and foster a supportive and respectful educational environment.

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ANTI-RAGGING COMMITTEE

Anti-Ragging Policy

1. Overview

The Anti-Ragging Committee at Rohilkhand College of Nursing, Bareilly, is committed to eradicating ragging in all its forms, ensuring a safe and respectful environment for students. The committee comprises various units, including the Anti-Ragging Cell, Anti-Ragging Squad, and Anti-Ragging Monitoring Committee, each with distinct roles and responsibilities.

2. Categories of Ragging

- **Verbal Ragging:** Includes mental harassment through unacceptable personal questions, forced performances (e.g., dancing, singing), and cyber ragging.
- **Severe Verbal Ragging:** Includes mental harassment so intense that it forces the junior to withdraw from college or harm themselves.
- **Physical Ragging:** Involves acts that cause bodily injury to the junior, such as beating or hitting.
- **Sexual Ragging:** Involves any act that damages the sexual dignity of the junior or includes sexual harassment.

3. Punishments

The following punishments may be imposed on those found guilty of ragging or abetting ragging, depending on the gravity of the offence:

- **Cancellation of Admission:** Termination of the student's admission.
- **Suspension from Classes:** Temporary suspension from attending classes.
- **Withholding/Withdrawing Scholarships and Benefits:** Withdrawal of financial aid and other benefits.
- **Debarment from Exams:** Prohibition from appearing in tests or examinations.
- **Withholding Results:** Delay in releasing examination results.
- **Debarment from Representing the Institution:** Prohibition from participating in national or international events.

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- **Expulsion from Hostel:** Termination of hostel accommodation.
- **Rustication:** Expulsion from the institution for a specific period.

Note: The college authorities reserve the right to amend these rules and regulations as necessary. All students and parents must sign detailed affidavits/undertakings regarding these policies at the time of admission and at the beginning of each academic year.

4. Anti-Ragging Committee

1. Roles and Responsibilities

- **Detailed Awareness Programs:** Conduct interactive sessions, guest lectures by legal experts, role-plays, and anti-ragging campaigns.
- **Support Mechanisms:** Provide psychological counseling, medical assistance, and legal advice to victims.
- **Collaboration with Law Enforcement:** Coordinate with local law enforcement and legal authorities.

2. Functions

- **Proactive Measures:** Implement buddy systems, senior-junior mentorship programs, and peer counseling groups.
- **Data Collection:** Use anonymous surveys, feedback forms, and regular check-ins to monitor incidents of ragging.

3. Composition

- **Selection Criteria:** Members are chosen based on experience, background, and training.
- **Training Programs:** Members receive training in legal knowledge, psychological first aid, and crisis management.

4. Rules and Regulations

- **Specific Prohibitions:** Detail actions that constitute ragging, such as physical abuse, verbal harassment, and online bullying.

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- **Legal Framework:** Reference relevant laws and regulations (e.g., The Anti-Ragging Act, UGC guidelines).
- **Rights of the Accused:** Outline the rights of the accused, including the right to be heard and the right to an advisor.

5. Procedures

- **Timeline for Complaint Handling:** Provide a clear timeline from initial response to resolution.
- **Complaint Follow-up:** Ensure follow-up on complaints to maintain victim well-being and evaluate the effectiveness of actions taken.

5. Anti-Ragging Cell

Role and Responsibilities:

The Anti-Ragging Cell is the central body responsible for coordinating all anti-ragging activities within the institution. It acts as the primary point of contact for students and parents to report any incidents of ragging.

- **Coordination:** Coordinate with other units like the Anti-Ragging Squad and Monitoring Committee to ensure prompt action against reported incidents.
- **Awareness:** Organize workshops and seminars to educate students about the consequences of ragging.
- **Counseling:** Offer counseling services to victims and perpetrators of ragging to address the psychological impact.
- **Additional Support Services:** Offer helplines, support groups, and legal aid.
- **Community Engagement:** Involve parents, alumni, and external organizations in anti-ragging initiatives.

6. Anti-Ragging Squad

Role and Responsibilities:

The Anti-Ragging Squad is a vigilant team tasked with maintaining regular surveillance and monitoring areas within the campus to prevent ragging.

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- **Surveillance:** Conduct surprise checks in hostels, classrooms, and other student areas.
- **Immediate Intervention:** Act swiftly upon witnessing or receiving information about any ragging incidents.
- **Reporting:** Report any observed or reported incidents to the Anti-Ragging Cell and Committee for further action
- **Collaboration with Security Personnel:** Coordinate with campus security for effective monitoring.

7. Anti-Ragging Committee Members

Responsibilities:

- **Decision Making:** Decide on the course of action for reported ragging cases.
- **Policy Formulation:** Develop and update anti-ragging policies and protocols.
- **Monitoring:** Oversee the effectiveness of anti-ragging measures and recommend improvements.

Composition:

- **Chairperson:** Senior faculty member or administrator.
- **Faculty Representatives:** Members from different departments.
- **Student Representatives:** Selected students from various courses.
- **Administrative Staff:** Personnel responsible for logistics and procedural support.
- **Conflict of Interest Policy:** Prevent conflicts of interest to ensure impartial decision-making.
- **Regular Training and Development:** Provide ongoing training to stay updated on best practices in handling ragging.

8. Anti-Ragging Monitoring Committee

Role and Responsibilities:

The Anti-Ragging Monitoring Committee is responsible for overseeing the implementation of anti-ragging measures and ensuring compliance with regulations.

- **Compliance Checks:** Ensure that the institution adheres to national and state anti-ragging laws.
- **Regular Reviews:** Conduct regular reviews of anti-ragging measures and policies.

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- **Feedback Collection:** Collect feedback from students and staff to identify areas for improvement.

Members:

- **Chairperson:** Appointed by the college administration.
- **External Members:** May include members from civil society, law enforcement, or legal experts.
- **Internal Members:** Faculty and administrative staff.
- **External Review Mechanism:** Include external experts to review and assess the effectiveness of anti-ragging measures.
- **Regular Reporting:** Submit regular reports to the college administration detailing incidents and resolutions.

9. Additional Enhancements

- **Communication Channels:** Provide dedicated phone lines, email addresses, and online portals for reporting ragging incidents.
- **Case Studies:** Share anonymized case studies to illustrate how incidents were handled.
- **Student and Faculty Orientation:** Include anti-ragging sessions during orientations.
- **Collaborations:** Partner with NGOs, legal bodies, and mental health organizations for workshops and seminars.
- **Monitoring and Evaluation:** Assess the committee's performance and the effectiveness of anti-ragging measures.

10. Rules and Regulations

Zero Tolerance Policy:

Rohilkhand College of Nursing strictly prohibits any form of ragging. The institution enforces a zero-tolerance policy, with severe consequences for those found guilty.

Reporting Mechanism:

- **Channels:** Students can report ragging incidents through various channels, including an online portal, email, drop boxes, or directly to committee members.

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- **Confidentiality:** All reports are handled with the utmost confidentiality to protect the complainants.

Investigation Process:

- **Initial Review:** The Anti-Ragging Cell conducts an initial review of the complaint.
- **Inquiry:** A detailed inquiry is conducted by the Anti-Ragging Committee or a designated inquiry team.
- **Fair Hearing:** Both the complainant and the accused are given a fair hearing.

Disciplinary Actions:

- **Sanctions:** Depending on the severity, actions can range from warnings to suspension or expulsion. Legal action may also be taken in severe cases.
- **Rehabilitation:** Counseling and rehabilitation services are provided to both victims and perpetrators, if necessary.

11. Functions

Awareness and Education:

- **Orientation:** Anti-ragging orientation for new students at the beginning of the academic year.
- **Workshops and Seminars:** Regular sessions to discuss the dangers of ragging and promote a culture of respect.

Surveillance and Monitoring:

- **Regular Checks:** Conducted by the Anti-Ragging Squad in hostels, libraries, canteens, and other common areas.
- **Monitoring Mechanisms:** CCTV cameras and patrolling by security personnel.

Complaint Handling and Resolution:

- **Prompt Action:** Immediate action is taken upon receiving a complaint.
- **Mediation:** Facilitate mediation between the complainant and the accused if deemed appropriate.

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Reporting and Documentation:

- **Reports:** Regular reports are submitted to the college administration, detailing complaints received, actions taken, and outcomes.
- **Documentation:** Maintain detailed records of all complaints and investigations.

Appeal Process:

- **Right to Appeal:** Students can appeal against the committee's decision.
- **Appeal Review:** The appeal is reviewed by a higher authority or an independent committee, which provides a final decision.

12. Rules and Regulations for Students

1. **Strict Prohibition:** Ragging is strictly forbidden inside and outside the campus.
2. **Familiarization:** Students must be aware of the institution's code of conduct, anti-ragging measures, and disciplinary policies.
3. **Counseling:** Freshers must attend counseling sessions organized by the college.
4. **Academic Counseling:** Freshers are assigned an academic counselor for support.
5. **Reporting:** Any instance of ragging should be reported immediately to the concerned authority.
6. **Reporting Channels:** Incidents can be reported orally or in writing, with anonymity maintained.
7. **Mentor Program:** Freshers can choose senior mentors from a list posted on notice boards for peer support.
8. **Accommodation:** Freshers are housed on separate floors, with restricted access by senior students.
9. **Dining Arrangements:** Separate dining times for freshers; senior students are not allowed during these times.
10. **Appeal:** Victims unsatisfied with institutional actions may appeal in writing to the local police.

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ANTI-RAGGING COMMITTEE

S.No	Name of committee members	Designation	Mobile Number
1.	Dr. Priyanka A Masih	Member	9368382930
2.	Dr. Anitha P.	Committee In charge	9997730267
3.	Dr. Sanasam Birjeni Devi	Member	8006368071
4.	Mrs. Princia Rolita D'souza	Member	7310513241
5.	Ms. Pratibha Charan	Member	8393858169
6.	Ms. Gunjan Singh Bhakuni	Member	7906036891
7.	Mr. Anand Prakash	Member	9870903349

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ROHILKHAND COLLEGE OF NURSING, BAREILLY

Anti-Ragging cell members (2023-2024)

S. NO.	Name of committee	Name	Designation	Phone number
1	Anti-ragging cell	Dr. Priyanka A Masih (Principal)	Chairperson	9368382930
		Dr. Anitha P. (Vice-Principal)	In-charge	9997730267
		Mrs. S. Birjeni Devi (Associate Professor)	Student Advisor	8006368071
		Mrs. Preeti Bahuguna (Assistant Professor)		8755159150
		Ms. Premlata (Warden)	Member	9837935662
		Mrs. Kamla (Warden)		9458883185

S. NO.	Name of committee	Name	Designation	Phone number
1	Anti-ragging Squad	Mr. Velladurai N (Professor)	Squad	7983824637
		Mr. Nilesh Wilson (Nursing Tutor)		8958722536
2	Anti-ragging committee member	Mrs. S. Birjeni Devi (Associate Professor)	Associate Professor	8006368071
		Mrs. Preeti Bahuguna (Assistant Professor)	Assistant Professor	8755159150
3	Anti-ragging Monitoring Committee with Member	Mr.Manoj kumar	Asst. professor	6395563985
		Mr. Sukhvendra	Nursing Tutor	8953057311

Note: If any student is harassed by the senior/another person in the campus, due to any of the undisciplined and obscene activities. He/she should immediately report to the above concerned authorities.

Principal

Principal
Rohilkhand College of Nursing
Bareilly

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ROHILKHAND COLLEGE OF NURSING, BAREILLY

REPORT- ANTI RAGGING AWARENESS DAY

DATE-17-08-2023

Anti-Ragging Awareness day

Anti-Ragging Awareness day was observed on 17 August 2023 in Multipurpose Hall and the programme were started at 10:00 am in the presence of Dr. Priyanka A Masih (Principal), Dr. Anitha P. (Vice Principal). In this event all the Antiragging Committee members (Mrs. Sanasam Birjeni Devi), (Mrs. Renuka Peter), All faculty members and Students of GNM 1st Year,ANM1st year and Bsc(N) 1st year were present. Senior students were participated in the event.

Programme was Started by Mrs. Ashvani Singh (Nursing Tutor) with Welcome Speech and Ms. Deepika (Nursing Tutor) had Discussed about Antiragging committee, members and its responsibilities with the Students.

Firstly Panel Discussion was held regarding what constitute ragging, where to get help, online undertaking, UGC regulation and the order of Hon. Supreme court on ragging were included.

Secondly role play on consequences of ragging had played well by the students. In Role Play 19 students has Participated.

Thirdly students were given speech and slogan on ragging and its consequences.

At the end of the event Principal, Dr. Priyanka A. Masih, Vice-principal, Dr. Anitha P. provided Appreciation Certificate to all the Participants. The programme was ended at 12:00 pm by Mr. Shailendra Verma (Assistant Professor) with Vote of Thanks.



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ANTI RAGGING AWARENESS DAY





Anti-ragging committee in charge

Principal

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WOMEN EMPOWERMENT AND SEXUAL HARASSMENT COMMITTEE

1. Overview

The Women Empowerment and Sexual Harassment Committee is dedicated to promoting gender equality, empowering women, and preventing sexual harassment within the institution. It aims to create a safe, respectful, and inclusive environment for all individuals.

2. Rules and Regulations

- **Prohibition of Sexual Harassment:** Sexual harassment in any form is strictly prohibited. This includes unwanted advances, inappropriate comments, or any behavior that undermines a person's dignity.
- **Equal Opportunity:** The institution is committed to providing equal opportunities regardless of gender and ensuring that no one faces discrimination or harassment.
- **Confidentiality:** All complaints and proceedings will be handled with the utmost confidentiality to protect the privacy of all parties involved.
- **Anti-Retaliation:** Retaliation against individuals who report sexual harassment or participate in investigations is strictly prohibited.

3. Functions

- **Awareness Programs:** Organize workshops, seminars, and training sessions to raise awareness about women's rights, gender equality, and sexual harassment. This includes interactive sessions and guest lectures by experts.
- **Support Services:** Provide support mechanisms such as counseling services, legal advice, and medical assistance for victims of sexual harassment. Ensure access to resources for immediate and long-term support.
- **Complaint Handling:** Establish clear procedures for reporting sexual harassment, including a confidential reporting system and a designated point of contact for complaints. Ensure that complaints are addressed promptly and effectively.
- **Investigation:** Conduct thorough and impartial investigations into complaints of sexual harassment. The process should include interviews, evidence collection, and adherence to legal and institutional guidelines.

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- **Policy Review:** Regularly review and update policies related to women's empowerment and sexual harassment to ensure they reflect current legal standards and best practices.
- **Collaboration:** Work with local authorities, NGOs, and legal bodies to support victims and enhance institutional policies. Facilitate external expert reviews and consultations as needed.

4. Composition of the Committee

- **Selection Criteria:** Committee members should be selected based on their experience, expertise, and commitment to gender equality and women's rights. This may include faculty, administrative staff, and student representatives.
- **Training Programs:** Members should undergo training in legal aspects of sexual harassment, counseling, and crisis management. Regular updates and refresher courses are essential.

5. Procedures

- **Complaint Submission:** Provide clear instructions on how to submit complaints, including online portals, physical forms, and designated offices. Ensure multiple channels for ease of access.
- **Investigation Timeline:** Define a timeline for investigating complaints, including initial acknowledgment, investigation period, and resolution. Ensure timely handling while maintaining thoroughness.
- **Follow-Up:** Implement procedures for following up on complaints to ensure that issues are resolved and that victims receive appropriate support.

6. Additional Content

- **Support and Counseling Services:** Offer a range of support services, including on-campus counseling, external support groups, and legal aid. Provide information on how to access these services.
- **Community Engagement:** Engage the broader community, including parents, alumni, and external organizations, in awareness campaigns and workshops to promote a culture of respect and equality.

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- **Monitoring and Evaluation:** Establish a system for monitoring and evaluating the effectiveness of policies and procedures. Regularly review the impact of the committee's actions and make necessary improvements.
- **Case Studies:** Provide anonymized case studies to illustrate how the committee handles complaints and supports victims. Use these cases for training and awareness purposes.
- **Orientation Programs:** Include sessions on women's empowerment and sexual harassment policies during student and faculty orientations. Ensure that all new members are aware of their rights and responsibilities.
- **External Collaborations:** Partner with external organizations for workshops, seminars, and training sessions. Collaborate with legal bodies and NGOs for additional support and resources.
- **Reporting Channels:** Ensure clear and accessible communication channels for reporting issues. Provide contact details for the committee, including phone numbers, email addresses, and office locations.

7. Rights and Responsibilities

- **Rights of Complainants:** Complainants have the right to a fair and impartial investigation, confidentiality, and protection from retaliation. They also have the right to support and counseling services.
- **Responsibilities of Respondents:** Respondents have the right to a fair process, including the opportunity to present their side of the story. They are responsible for cooperating with the investigation and adhering to the institution's policies.

8. Review and Updates

- **Policy Review:** Regularly review and update the committee's policies and procedures to ensure compliance with legal standards and best practices.
- **Feedback Mechanism:** Implement a feedback system to gather input from students, faculty, and staff on the effectiveness of the committee's actions and policies.

This comprehensive document outlines the structure, functions, and responsibilities of the Women Empowerment and Sexual Harassment Committee, aiming to foster a safe and supportive environment for everyone in the institution.

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WOMEN EMPOWERMENT AND SEXUAL HARASSMENT COMMITTEE

S.No	Name of committee members	Designation	Mobile Number
1	Dr.Priyanka A Masih	Member	9368382930
2	Dr.Anitha P.	Member	9997730267
3	Mrs.Renuka Polly Dass	Committee In charge	8307523206
4	Mrs.Ashvani Singh	Member	9616533158
5	Ms. Sweta	Member	8931001424

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STUDENTS GRIEVANCE REDRESSAL / INTERNAL COMMITTEE

The Students Grievance Redressal Committee (SGRC) or Internal Committee in a nursing college is established to address and resolve grievances of students effectively and efficiently. This committee ensures a fair and transparent process for handling complaints, promoting a harmonious and conducive educational environment. Below are the roles, responsibilities, and functions of the committee.

1. Role and Responsibilities

Role:

- The primary role of the SGRC/Internal Committee is to act as a bridge between the students and the college administration, addressing and resolving grievances related to academic and non-academic matters.

Responsibilities:

- **Receive Complaints:** Accept and acknowledge complaints from students regarding various issues such as academic grievances, campus facilities, harassment, discrimination, and other concerns.
- **Investigate Complaints:** Conduct thorough investigations into the grievances to ascertain facts and gather relevant information.
- **Ensure Confidentiality:** Maintain confidentiality of all grievances and related information to protect the privacy and rights of the complainants.
- **Provide Recommendations:** Recommend appropriate actions or solutions to resolve grievances based on the investigation findings.
- **Monitor Implementation:** Ensure that the recommended actions are implemented effectively and monitor the outcomes.
- **Report to Administration:** Regularly report the activities and outcomes of the committee to the college administration and relevant authorities.

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2. Functions

Receiving and Acknowledging Complaints:

- **Accessible Channels:** Establish multiple channels for students to submit their grievances, such as online portals, drop boxes, email, and in-person submissions.
- **Acknowledgment:** Acknowledge the receipt of complaints promptly and inform the complainants about the process and expected timelines.

Investigating Complaints:

- **Fact-Finding:** Collect facts, evidence, and statements from all parties involved in the grievance.
- **Fair Hearing:** Provide a fair hearing to both the complainant and the respondent, ensuring that both sides have an opportunity to present their case.
- **Documentation:** Maintain detailed records of the investigation process, findings, and conclusions.

Providing Solutions and Recommendations:

- **Resolution Plan:** Develop a resolution plan that addresses the root cause of the grievance and proposes effective solutions.
- **Mediation:** Facilitate mediation sessions between the complainant and the respondent, if appropriate, to reach a mutually agreeable solution.
- **Policy Recommendations:** Suggest policy changes or improvements to prevent similar grievances in the future.

Monitoring and Follow-Up:

- **Implementation:** Oversee the implementation of the recommended actions and ensure they are executed within the specified timeframe.
- **Feedback:** Seek feedback from the complainants on the effectiveness of the resolution and their satisfaction with the process.

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- **Review:** Periodically review unresolved grievances and take further action if necessary.

Reporting and Documentation:

- **Regular Reports:** Submit regular reports to the college administration detailing the number of grievances received, the nature of grievances, actions taken, and outcomes.
- **Annual Report:** Prepare an annual report summarizing the committee's activities, achievements, challenges, and recommendations for the coming year.
- **Record Keeping:** Maintain comprehensive records of all grievances, investigations, resolutions, and correspondence.

3. Composition of the Committee

Members:

- **Chairperson:** Typically a senior faculty member or administrator who leads the committee.
- **Faculty Members:** Representatives from various departments to provide diverse perspectives.
- **Student Representatives:** Selected student members to ensure that student voices are heard and considered.
- **Administrative Staff:** Members from the administrative staff to assist with procedural and logistical aspects.

Selection and Training:

- **Selection:** Members are selected based on their experience, impartiality, and ability to handle sensitive issues.
- **Training:** Regular training sessions are conducted for committee members on grievance redressal procedures, communication skills, and relevant legal and ethical guidelines.

4. Procedures

Complaint Submission:

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- **Form Submission:** Students can submit their grievances using a standard complaint form, detailing the issue, parties involved, and any supporting evidence.
- **Initial Review:** The committee conducts an initial review to determine if the grievance falls within its purview.

Investigation:

- **Notice to Parties:** Notify the parties involved about the grievance and the investigation process.
- **Evidence Collection:** Gather evidence, including documents, witness statements, and other relevant materials.
- **Interviews:** Conduct interviews with the complainant, respondent, and any witnesses.

Resolution and Recommendation:

- **Deliberation:** The committee deliberates on the findings and decides on the appropriate course of action.
- **Decision Communication:** Communicate the decision to the complainant and respondent, along with the steps for implementation.

Appeal Process:

- **Right to Appeal:** Inform students about their right to appeal the committee's decision if they are not satisfied with the outcome.
- **Appeal Review:** A higher authority or separate committee reviews the appeal and makes a final decision.

Conclusion: The Students Grievance Redressal Committee/Internal Committee plays a crucial role in ensuring that students' concerns are addressed fairly and effectively. By providing a structured process for handling grievances, the committee helps maintain a positive educational environment where students feel heard and supported. This not only enhances student satisfaction and trust but also contributes to the overall improvement of the institution.

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STUDENTS GRIEVANCE REDRESSAL / INTERNAL COMMITTEE

S.No	Name of committee members	Designation	Mobile Number
1.	Dr. Priyanka A Masih	Members	9368382930
2.	Mr. Velladurai N.	Members	7983824637
3.	Dr. Anitha P.	Members	9997730267
4.	Mrs. Sanasam Birjeni Devi	Committee In charge	8006368071
5.	Mrs. Shikha Singh	Members	9897799832
6.	Ms. Priyanka Kashyap	Members	9084229985

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CURRICULUM / ACADEMIC COMMITTEE

The Curriculum/Academic Committee is a vital component of the college, responsible for overseeing the development, implementation, and evaluation of the academic curriculum. The committee ensures that the curriculum aligns with the educational objectives of the institution, regulatory requirements, and the needs of the students.

1. Roles and Responsibilities

Role:

The primary role of the Curriculum/Academic Committee is to design and maintain a comprehensive and up-to-date curriculum that meets academic standards and prepares students for professional success.

Responsibilities:

- **Curriculum Development:** Design, review, and update the curriculum, ensuring it reflects the latest advancements in the field and meets the accreditation standards.
- **Syllabus Formulation:** Develop and periodically revise course syllabi, incorporating new teaching methodologies and technologies.
- **Assessment and Evaluation:** Establish assessment methods and criteria to evaluate student performance and learning outcomes.
- **Academic Policies:** Formulate and review academic policies, including grading systems, attendance requirements, and examination procedures.
- **Program Review:** Conduct regular reviews of academic programs to ensure their relevance and effectiveness.
- **Faculty Development:** Provide recommendations for faculty development programs, including training in new teaching techniques and content areas.
- **Resource Allocation:** Recommend the allocation of resources, such as textbooks, laboratory equipment, and other educational materials.
- **Student Feedback:** Collect and analyze student feedback on courses and teaching, using it to inform curriculum improvements.

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2. Functions

Curriculum Planning and Development:

- **Needs Assessment:** Identify the educational needs of students and the demands of the healthcare industry to shape the curriculum.
- **Course Structuring:** Organize courses into a coherent program that progressively builds knowledge and skills.
- **Interdisciplinary Integration:** Promote the integration of interdisciplinary content to provide a well-rounded education.

Curriculum Implementation:

- **Course Scheduling:** Plan and schedule courses, ensuring a balanced workload for students and faculty.
- **Resource Coordination:** Ensure the availability of necessary resources, such as teaching materials and laboratory facilities.
- **Faculty Assignments:** Assign qualified faculty to teach specific courses based on their expertise and experience.

Curriculum Evaluation:

- **Student Performance Analysis:** Analyze student performance data to identify areas of strength and areas needing improvement.
- **Course Feedback:** Collect feedback from students and faculty on course content, delivery, and assessments.
- **Program Effectiveness:** Evaluate the effectiveness of academic programs in achieving educational goals and outcomes.

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3. Composition of the Committee

Members:

- **Chairperson:** Typically, the Principal or a senior faculty member with experience in curriculum design and academic management.
- **Faculty Members:** Representatives from various departments, ensuring a diversity of perspectives and expertise.
- **Student Representatives:** Selected students who provide input from the learner's perspective.
- **Administrative Staff:** Members who assist with logistical and procedural aspects of curriculum implementation.

Selection and Training:

- **Selection:** Members are chosen based on their qualifications, experience, and commitment to academic excellence.
- **Training:** Members may receive training in curriculum design, educational technology, and assessment methods.

4. Rules and Regulations

Attendance and Participation:

- **Regular Meetings:** The committee meets regularly, with all members expected to attend and participate actively.
- **Quorum:** A quorum is required for decision-making, typically comprising a majority of the committee members.

Decision-Making Process:

- **Consensus Building:** Decisions are made through consensus, with all members encouraged to voice their opinions.

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- **Voting:** In cases where consensus cannot be reached, decisions may be made through a majority vote.

Documentation and Reporting:

- **Minutes of Meetings:** Minutes of all meetings are recorded and distributed to members and relevant authorities.
- **Reports:** Regular reports on curriculum changes, program evaluations, and other activities are submitted to the college administration.

5. Procedures

Proposal Submission:

- **New Course Proposals:** Faculty members or departments can submit proposals for new courses, detailing objectives, content, and assessment methods.
- **Course Revisions:** Proposals for course revisions should include a rationale and outline the proposed changes.

Review and Approval:

- **Initial Review:** The committee reviews proposals for consistency with academic standards and alignment with program objectives.
- **Feedback and Revision:** Feedback is provided to proposers, who may be asked to make revisions before final approval.
- **Approval:** Once a proposal meets all requirements, it is approved and implemented.

Implementation and Monitoring:

- **Implementation:** Approved changes are communicated to all stakeholders, and necessary adjustments are made to course schedules and resources.
- **Monitoring:** The committee monitors the implementation of changes and addresses any issues that arise.

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CURRICULUM / ACADEMIC COMMITTEE

S.No	Name of committee members	Designation	Mobile Number
1.	Dr. Priyanka A Masih	Member	9368382930
2.	Dr. Anitha P.	Member	9997730267
3.	Mr. Velladurai Narayanan	Member	7983824637
4.	Dr. Mehev Khanam	Member	8307523206
5.	Dr. Sanasam Birjeni Devi	Member	8006368071
6.	Dr. Sanabam Linthoigambi Devi	Member	9548076744
7.	Mr. Mukesh Singh	Member	7252948264
8.	Ms. Akansha Ellen Emmanuel	Committee In charge	9528733494
9.	Mr. Shailendra Verma	Member	8171597041
10.	Mrs. Urmila Rose (Nursing Superintendent)	Member	9760972647

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HOSTEL COMMITTEE

The Hostel Committee in a nursing college plays a crucial role in managing and overseeing the hostel facilities to ensure a conducive living environment for students. The committee is responsible for addressing various aspects of hostel life, including accommodation, discipline, maintenance, and overall student welfare.

1. Roles of the Hostel Committee

1.1 Nursing Faculties:

- **Advisors:** Provide guidance and support on hostel-related issues and ensure the well-being of students.
- **Supervisors:** Oversee the implementation of hostel policies and address concerns related to student accommodation and welfare.

2. Responsibilities of the Hostel Committee

2.1 Accommodation Management:

- **Room Allocation:** Manage the allocation of rooms to students based on availability and criteria set by the college.
- **Housing Issues:** Address and resolve issues related to room assignments, such as room changes, and special accommodation needs.

Nursing Faculties' Involvement:

- **Oversight:** Supervise the process of room allocation and address any issues related to accommodation.
- **Support:** Provide support to students with special accommodation needs and ensure fair and equitable distribution of rooms.

2.2 Hostel Maintenance:

- **Upkeep:** Ensure the cleanliness and maintenance of hostel facilities, including rooms, common areas, and restrooms.

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- **Repairs:** Coordinate with maintenance staff to address any repair needs and ensure that issues are resolved promptly.

Nursing Faculties' Involvement:

- **Inspection:** Regularly inspect hostel facilities to ensure they meet hygiene and safety standards.
- **Coordination:** Work with maintenance staff to address and prioritize repair and upkeep needs.

2.3 Discipline and Conduct:

- **Rules and Regulations:** Implement and enforce hostel rules and regulations to ensure a disciplined and respectful living environment.
- **Conflict Resolution:** Address and mediate conflicts among students and handle disciplinary issues in accordance with college policies.

Nursing Faculties' Involvement:

- **Monitoring:** Monitor student behavior and ensure adherence to hostel rules and regulations.
- **Mediation:** Mediate conflicts and handle disciplinary issues, providing support and guidance as needed.

2.4 Health and Safety:

- **Safety Protocols:** Ensure that safety protocols are in place, including fire drills, emergency procedures, and security measures.
- **Health:** Monitor and address health-related concerns, including sanitation and access to medical care.

Nursing Faculties' Involvement:

- **Safety Checks:** Conduct regular safety checks and ensure that emergency procedures are communicated and practiced.

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- **Health Support:** Provide support for health-related issues and ensure access to necessary medical care and wellness programs.

2.5 Student Welfare:

- **Support Services:** Facilitate support services for students, including counseling, grievance redressal, and academic support.
- **Activities:** Organize recreational and social activities to enhance students' hostel life and foster a sense of community.

Nursing Faculties' Involvement:

- **Counseling:** Offer counseling and support to students facing personal or academic challenges.
- **Engagement:** Promote and participate in activities that enhance the quality of hostel life and student well-being.

2.6 Communication and Coordination:

- **Information Dissemination:** Ensure effective communication between the hostel administration, students, and college authorities.
- **Feedback Collection:** Gather feedback from students regarding hostel facilities and services and address concerns appropriately.

Nursing Faculties' Involvement:

- **Communication:** Facilitate communication between students and hostel administration and ensure that students' feedback is considered.
- **Coordination:** Coordinate with other college departments and committees to address issues related to hostel life.

2.7 Financial Management:

- **Budgeting:** Oversee the budget for hostel operations, including maintenance, utilities, and other expenses.

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- **Fee Collection:** Manage the collection of hostel fees and ensure that financial transactions are processed accurately.

Nursing Faculties' Involvement:

- **Oversight:** Monitor budget allocations and expenditures related to hostel operations.
- **Assistance:** Assist in managing hostel fee collections and addressing any financial concerns.

3. Functions of the Hostel Committee

3.1 Accommodation Oversight:

- **Room Assignments:** Supervise the process of assigning and managing student rooms.
- **Special Requests:** Handle special accommodation requests and ensure fair allocation of housing.

3.2 Facility Management:

- **Maintenance:** Oversee the maintenance and cleanliness of hostel facilities.
- **Repairs:** Ensure timely repairs and address facility-related issues.

3.3 Discipline Enforcement:

- **Regulations:** Implement and enforce hostel rules and regulations.
- **Conflict Resolution:** Address and resolve conflicts and disciplinary issues among students.

3.4 Health and Safety Management:

- **Protocols:** Ensure that safety and health protocols are followed.
- **Emergency Preparedness:** Organize emergency drills and ensure safety measures are in place.

3.5 Student Support and Engagement:

- **Welfare Services:** Provide support services and organize activities to enhance student life.

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HOSTEL COMMITTEE

S.No	Name of committee members	Designation	Mobile Number
1.	Dr. Priyanka A Masih	Member	9368382930
2.	Dr. Anitha P.	Member	9997730267
3.	Mr. Anand Prakash	Committee In charge (Boys)	9870903349
4.	Ms. Pratibha Charan	Committee In charge (Girls)	8393858169
5.	Mr. Atul Pal	Member	7302186027
6.	Mrs. Nikita Thakur	Member	8797874492
7.	Ms. Prachi Mishra	Member	9140102133
8.	Ms. Utkarsha	Committee In charge (Girls)	7055744100
9.	Ms. Mona Sharma	Member	8534983671
10.	Mrs. Kamal Joshi	Member	

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Rohilkhand College of Nursing, Bareilly

Rohilkhand Medical College Campus, PilibhitBy Pass Road, Bareilly. (U.P.) 243006 INDIA
Phone: 0581 – 2526011, 2526012 (EPABX) Fax: 0581 – 2526054, 2303345
E-mail: info@rmcbareilly.com,

Date: 08/01/2024

OFFICE CIRCULAR

This is hereby informed to all the hosteler students that hostel food is not allowed to carry in the rooms. Outside foods in any form vegetarian or non-vegetarian is not allowed to bring in the mess dinning hall, if any students found penalty will be charged.

Principal

Principal
Rohilkhand College of Nursing
Bareilly

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ROHILKHAND COLLEGE OF NURSING
BAREILLY
Towards Professional Excellence

Rohilkhand College of Nursing, Bareilly
Rohilkhand Medical College Campus, PilibhitBy Pass Road, Bareilly. (U.P.) 243006 INDIA
Phone: 0581 – 2526011, 2526012 (EPABX) Fax : 0581 – 2526054, 2303345
E-mail: info@rmcbareilly.com.

Date: 08/01/2024

OFFICE CIRCULAR

This is hereby informed to mess incharge, Mr. Rajeev Sharma that all mess workers should wear cap and apron while preparing and serving food.

05/01/2024

Principal

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SPORTS COMMITTEE

The Sports Committee in a nursing college plays a crucial role in promoting physical fitness, sportsmanship, and a balanced lifestyle among students. This committee is responsible for organizing sports events, managing sports facilities, and encouraging student participation in various physical activities. The involvement of nursing faculties is essential to ensure the smooth functioning and success of sports programs. Below are the detailed roles, responsibilities, and functions of the Sports Committee, including the roles of nursing faculties.

1. Role of the Sports Committee

The primary role of the Sports Committee is to foster a culture of physical activity and sportsmanship within the nursing college. The committee aims to provide opportunities for students to engage in sports and recreational activities, thereby contributing to their overall well-being and holistic development.

2. Responsibilities of the Sports Committee

Organization of Sports Events:

- **Annual Sports Day:** Plan and execute the annual sports day, including selecting events, arranging equipment, and coordinating logistics.
- **Inter-College Competitions:** Organize and facilitate participation in inter-college sports competitions.
- **Intramural Tournaments:** Conduct intramural sports tournaments to encourage student participation and friendly competition within the college.

Nursing Faculties' Involvement:

- **Event Planning:** Assist in planning and organizing sports events, ensuring they align with the academic calendar.
- **Supervision:** Supervise events to ensure safety and fairness.
- **Judging and Scoring:** Serve as judges and scorers for various sports events and competitions.

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Management of Sports Facilities:

- **Maintenance:** Ensure that sports facilities, including fields, courts, and gymnasiums, are well-maintained and safe for use.
- **Equipment:** Manage the inventory of sports equipment, ensuring availability and proper functioning.

Nursing Faculties' Involvement:

- **Inspection:** Regularly inspect sports facilities and equipment to ensure they meet safety standards.
- **Feedback:** Provide feedback on facility and equipment improvements needed.

Encouraging Student Participation:

- **Promotional Activities:** Promote sports and recreational activities through awareness campaigns, posters, and announcements.
- **Inclusivity:** Ensure inclusive participation by encouraging students of all fitness levels and abilities to participate.

Nursing Faculties' Involvement:

- **Motivation:** Motivate and encourage students to participate in sports and physical activities.
- **Role Models:** Act as role models by participating in sports activities alongside students.

Health and Fitness Programs:

- **Workshops and Seminars:** Organize workshops and seminars on health, fitness, and nutrition.
- **Fitness Challenges:** Implement fitness challenges and programs to promote a healthy lifestyle among students.

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Nursing Faculties' Involvement:

- **Facilitation:** Facilitate workshops and seminars, leveraging their expertise in health and wellness.
- **Monitoring:** Monitor the progress of students in fitness programs and provide guidance.

3. Functions of the Sports Committee

Event Coordination:

- **Scheduling:** Develop a yearly schedule of sports events and activities.
- **Resource Allocation:** Allocate resources, including budget, staff, and equipment, for each event.
- **Communication:** Communicate event details and updates to students and staff through various channels.

Nursing Faculties' Involvement:

- **Coordination:** Help coordinate events and activities, ensuring they run smoothly.
- **Communication:** Communicate event details and encourage student participation.

Training and Coaching:

- **Coaching Sessions:** Arrange for coaching sessions and practice schedules for various sports.
- **Skill Development:** Focus on the development of students' sports skills and overall fitness.

Nursing Faculties' Involvement:

- **Coaching:** Provide coaching and mentorship to students in different sports.
- **Skill Development:** Help develop training programs tailored to students' needs and abilities.

Safety and Well-being:

- **Safety Measures:** Implement safety measures and protocols for all sports activities.

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- **Medical Support:** Ensure the availability of medical support and first aid during sports events.

Nursing Faculties' Involvement:

- **Safety Monitoring:** Monitor safety during sports activities and ensure adherence to protocols.
- **First Aid:** Provide first aid and medical support as needed.

Community Building:

- **Team Building:** Encourage teamwork and collaboration through team sports and activities.
- **Sportsmanship:** Promote sportsmanship, fair play, and respect among students.

Nursing Faculties' Involvement:

- **Team Building:** Facilitate team-building activities and encourage a collaborative spirit.
- **Sportsmanship:** Model and teach the values of sportsmanship and fair play.

4. Conclusion

The Sports Committee in a nursing college, with active participation from nursing faculties, plays a pivotal role in enhancing students' physical health, teamwork, and overall well-being. By organizing events, managing facilities, promoting participation, and ensuring safety, the committee creates a vibrant sports culture that complements the academic experience. Faculty involvement is crucial in planning, supervising, and mentoring, making the sports program successful and enriching for students.

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SPORTS COMMITTEE

S.No	Name of committee members	Designation	Mobile Number
1.	Mr. Dinesh Singh	Member	8445745517
2.	Mr. Vaibhav Singh	Committee In charge	8439163679
3.	Mr. Atul Pal	Member	7302186027
4.	Mr. Sukhvendra	Member	8953057311
5.	Mrs. Rashmi Gangwar	Member	7046120685

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Rohilkhand College/School of Nursing

SPORTS COMMITTEE

The committee will be responsible for

- Organizing sports competition & events.
- Arrangement of all equipment needed for sports.
- Maintain sports & fitness equipment
- Assisting in designing, planning, implementing & supervising sport program at the college.
- Formulating budget & financial activities related to the sports event.
- Coordinating the activities of volunteers.
- Conduct sports events at regular basis.
- Arranging intra & inter college sport events.

Committee Incharge

Principal

Principal
Rohilkhand College of Nursing
Bareilly

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MINUTES OF THE MEETING

Date: 30/12/2024
Time: 2pm
Venue: NSE Room

A meeting of Department Quality Assurance Cell (D.Q.A.C) was held on 30/12/2024 at Room, Rohilkhand College of Nursing, Bareilly.

Minutes of the meeting are as under:

1. Meeting was presided by Principal, Rohilkhand College of Nursing, Bareilly.
2. Discussed about the Accademic activities of the year.
3. Discussed about the Result of the exams and about the counselling of the weak students.
4. Discussed about the lab infrastructures and its utilization.

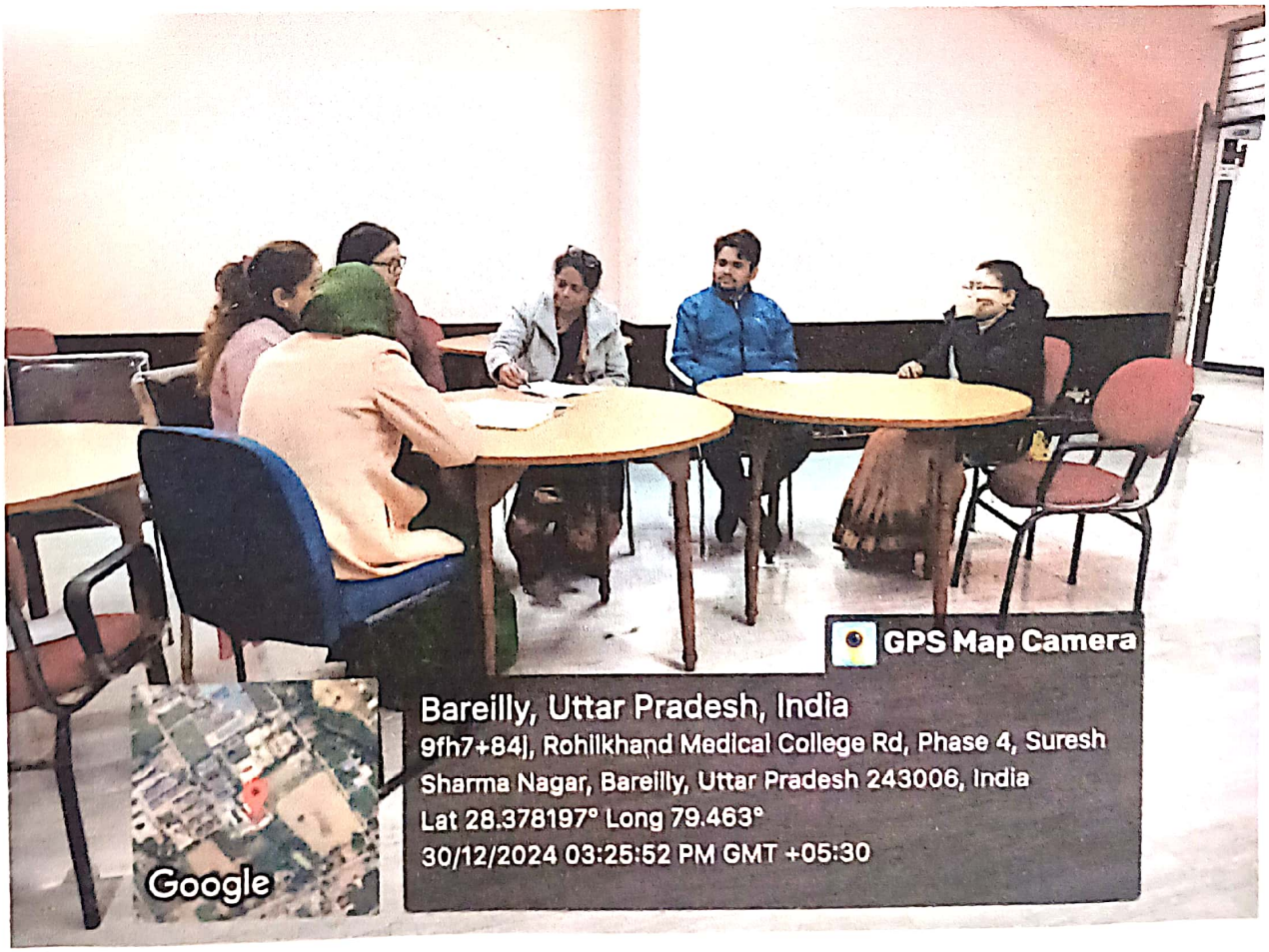
Following members were present

1.	Dr. Priyanka A Masih	
2.	Dr. Anitha P	L
3.	Dr. S. Linthoingambi	
4.	Mr. Mukesh Singh	
5.	Mrs. Preeti Bahuguna	L
6.	Mrs. Vatsla Gautam	L
7.	Dr. Meher Khanam	
8.	Mrs. Renuka	
9.	Ms. Y Sania Devi	

Co-ordinator
Incharge.

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MINUTES OF PROCTORIAL BOARD MEETING

Date - 26/08/2024
Time - 2:00 - 3:00 pm
Location - Rohtak Road College of Nursing HT-3
Present
Proctor :- Mr. Velladurai N.
Additional Proctor Name.
1. Dr. Mehr Kharab
2. Mrs. Sanabam Linthoigambi
3. Mr. Akanksha Ellen Embarai
4. Mr. Shailendra Verma
5. Mr. Tarun Dhyani

Agenda :-

Review & discussion of Case like Conduct of Discipline.
- Respect & Courtesy
- Code of Conduct Violations
- Hostel Discipline
- Formal Cause punishion, Intoxicants &
- financial Responsibility, unauthorized Activi
- Identity Cards & proctorial Board Meeti

Meeting Minutes :-

The proctor Opened the meeting by welcoming all members & outline the agenda for meeting that- one - Conduct of Discipline -
1) Respect & Courtesy objectives includes ensure students show respect to teachers, Administrators, Officers, employes, fellow students, Visitors

& residents & promote a culture of mutual respect & courtesy within campus.

- Code of Conduct Violation discussion are on Maintain discipline within hostels. & Empower wardens to reprimand or fine hostel residents for code violation.

- Formal Course Permission includes Regulate students pursuing other formal courses during their stay.
- Intoxicants Bar objective prohibit the use of liquors, drugs or any intoxicants on university premises.

- Financial Relationship discussion points on meetings are the current financial fraud & ensure students clear all dues on time.
- Unauthorized Activities Objective is prohibit unauthorized visits, external get-togethers, political activities, & mobile phone use during working hours.
- Identity Cards including points are ensure students always carry their Id cards. Registration cards.
- Proctorial Board meetings Objective include conduct regular meetings to review & discuss proctorial activities & student-discipline cases.

Principal
Rohilkhand College of Nursing

ROHILKHAND COLLEGE OF NURSING, BAREILLY

Rohilkhand Medical College Campus Pilibhit by Pass Road, Bareilly. (U.P) 243006 INDIA
Phone: 0581-2526011,2526012 (EPABX) Fax : 2526054,2303345
E-mail: info@rmcbareilly.com, www.rmcbareilly.com

Date: 24/08/2024

NOTICE OF PERIODIC COMMON COMMITTEE MEETING

Notice is hereby given to all the committee in-charges & committee members that a common committee meeting will be held at 02:00pm, on Monday, 26/08/2024. So kindly inform to all the students of committee and decide venue accordingly as per the group and strength of the students, to transact the following agenda.

Agenda:-

- To discussed the functions of the committee.
- To get feedback from the students.

Committees:-

- Anti-Ragging, Discipline, Proctorial Board, Students Grievance Redressal, Staff Welfare Committee/Department Quality Assurance Cell (D.Q.A.C) , Women Empowerment and Sexual Harassment Committee, Mess, Sports, Building Maintenance, Library Committee, Research/Ethics Committee, Examination Committee, Curriculum/Academic Committee, Hostel Committee.

24/08/2024

Principal

Principal
Rohilkhand College of Nursing
Bareilly

Copy to:-

- Committee in-charges (for necessary arrangement)
- Committee members (for necessary action)
- Committee students (for participation)

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ROHILKHAND COLLEGE / SCHOOL OF NURSING

Date 4/March/2024
Day Monday
Venue LT. 1
Time 2:00 pm - 3:00 pm

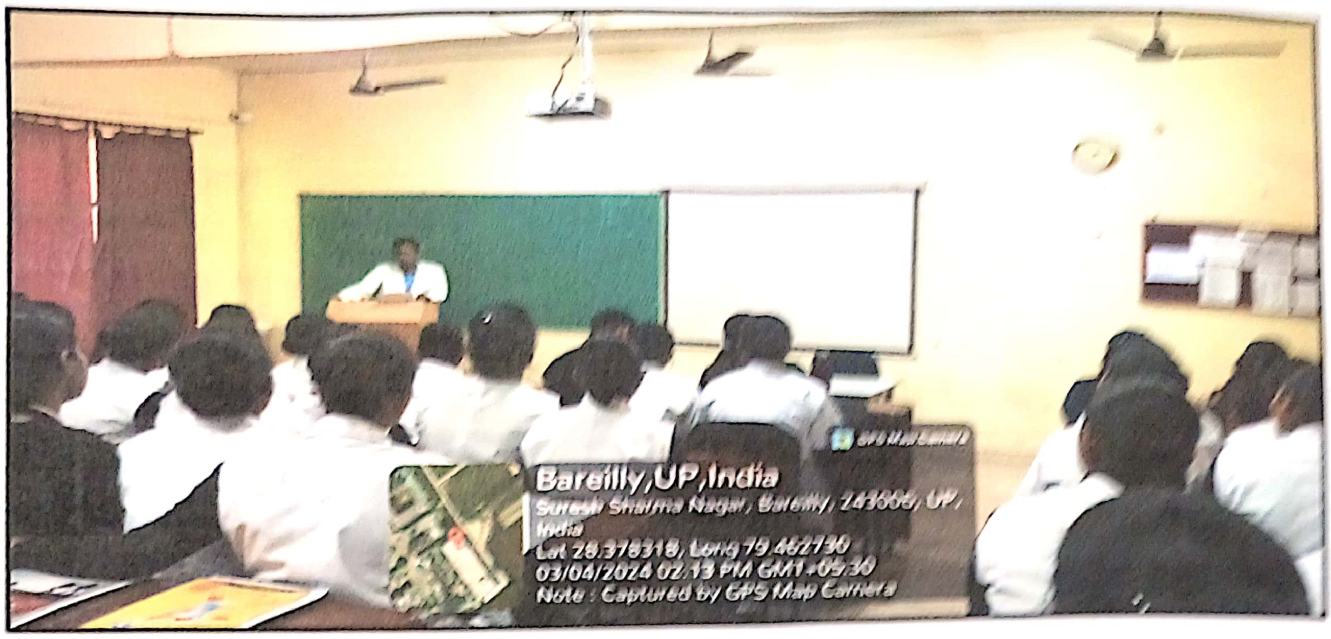
Discipline Committee meeting was held on sharp 2:00 pm. The venue for the meeting was RCN L.1. The agenda was for the meeting to discuss about the strategies to improve discipline in the college. During the meeting the committee members & the students were given the review regarding the college rules & regulations. The committee members instructed the students to maintain all the instructions regarding college timing, dress, Mess timing, class ethics & also tell the students regarding the disciplinary actions which college can take for the indisciplinary activities. Students were actively participated on the meeting and required to committee members to plan these types of meeting regularly for the students in the future.

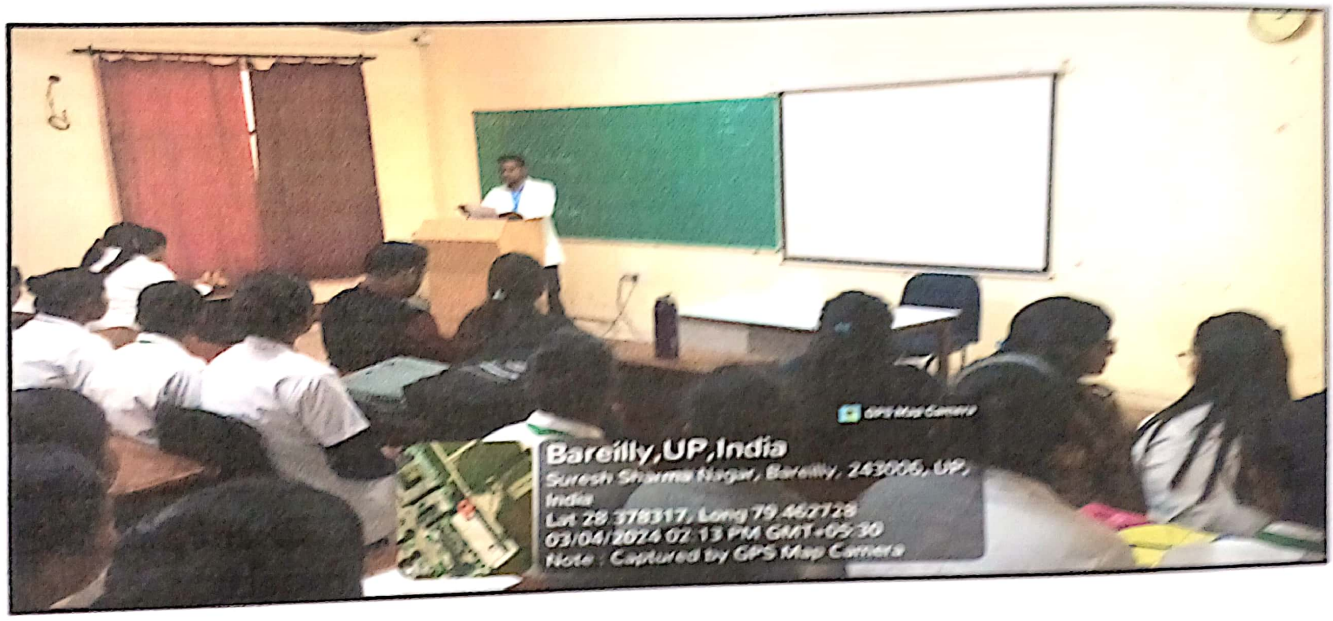
6/03/2024

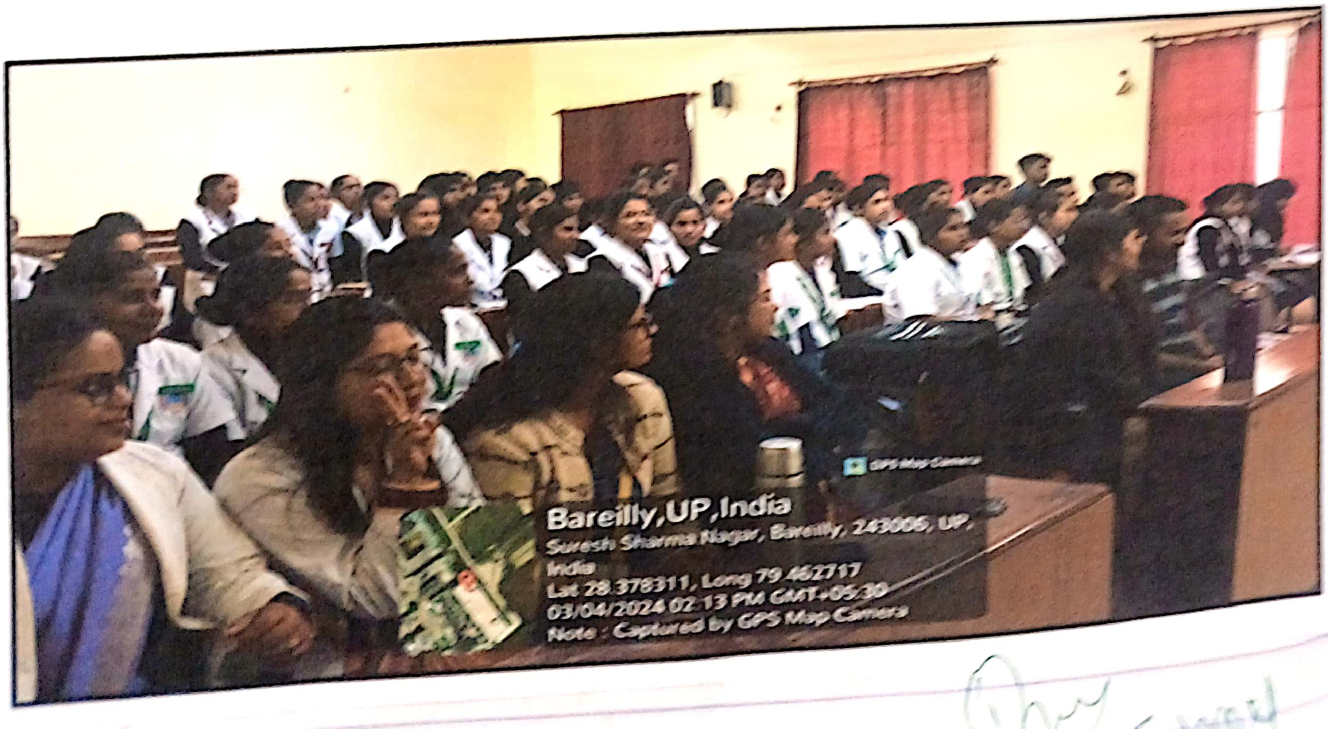
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Committee Incharge - Mr. Deepak Sampson

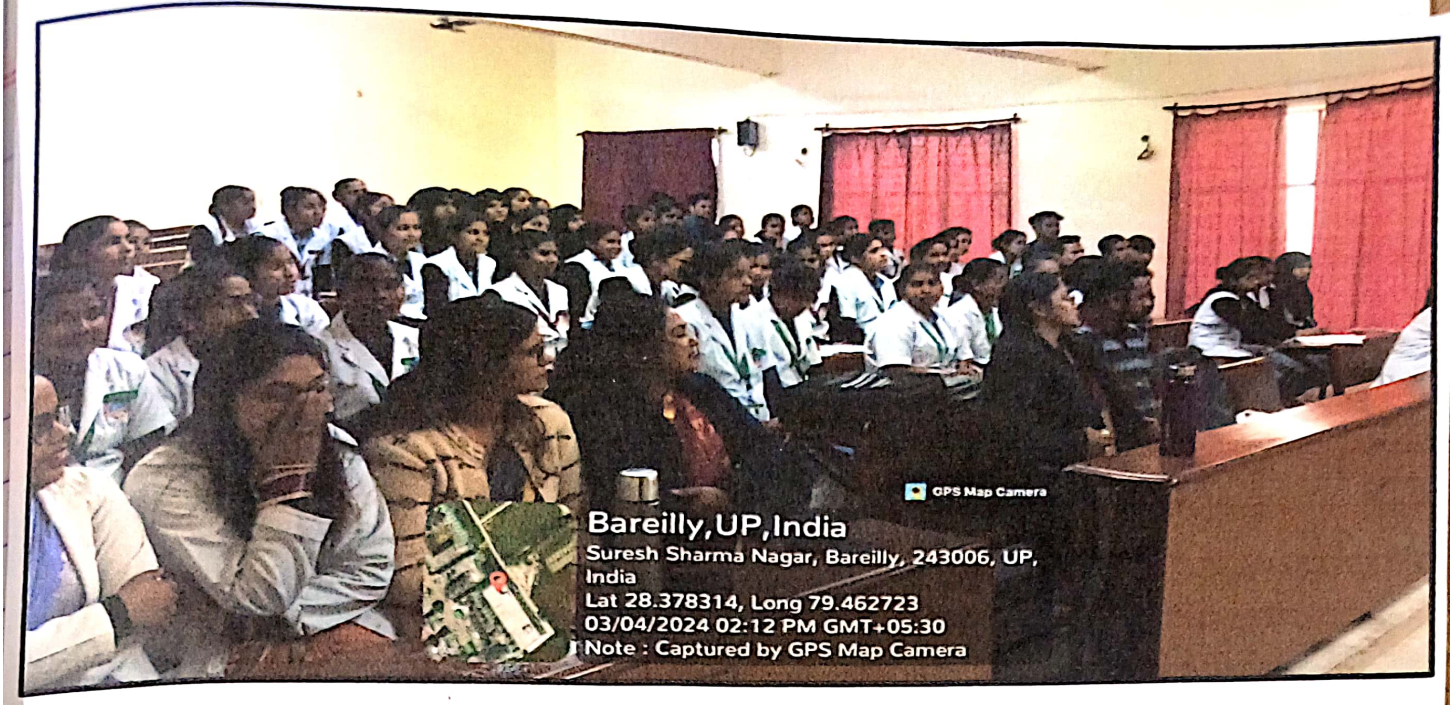
Committee Members - Mrs. Shikha Singh
Mr. Dinesh Singh
Mrs. Gunjan Singh Bhakuni
Mr. Vaibhav Singh
Mrs. Ashvani Singh
Mr. Atul Pal
Mrs. Nikita Thakur
Ms. Nikita Jethi
Ms. Mohini Gupta
Ms. Ayushi Sharma
Mr. Haeiom Shukla
Mrs. Priya Massey
Ms. Priyanka Kashyap
Ms. Prachi Mishra
Mr. Kapil Patel
Ms. Diksha Khanka
Mr. Nilesh Wilson
Mr. Rashmi Gangwar
Mr. Noorul

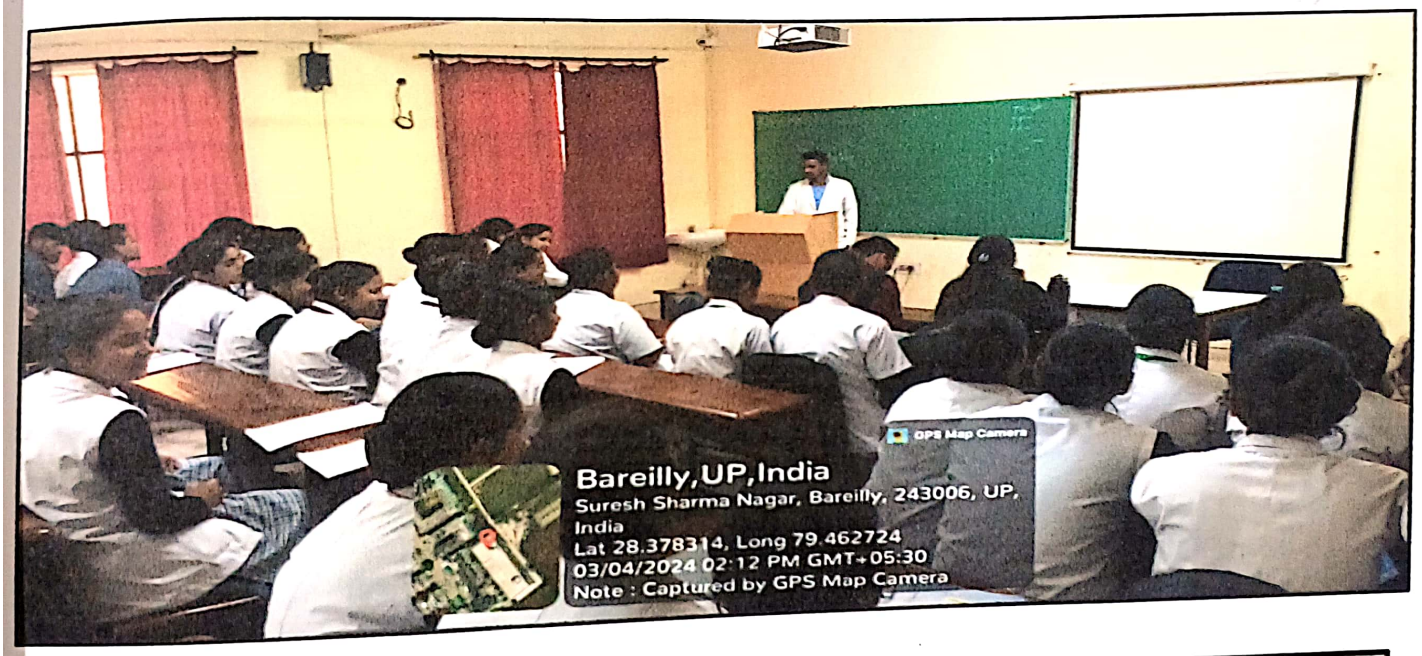


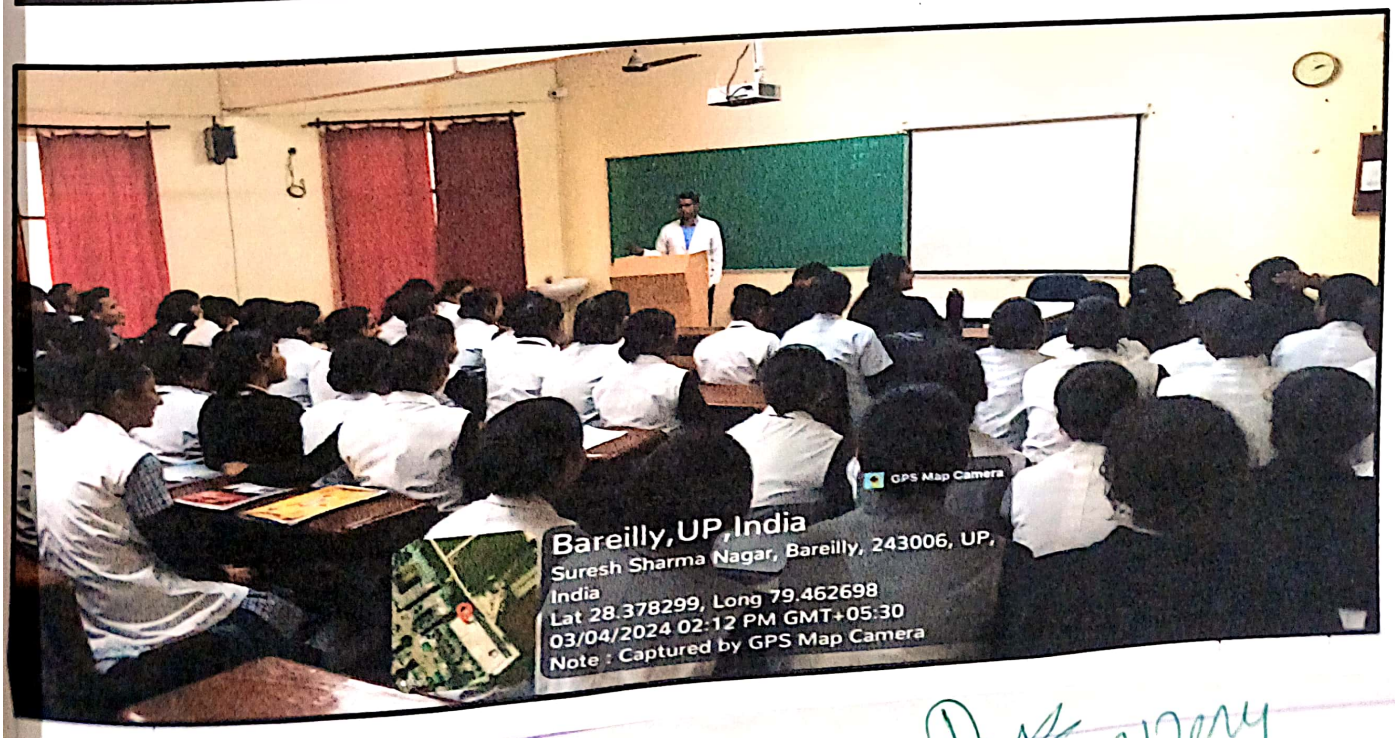




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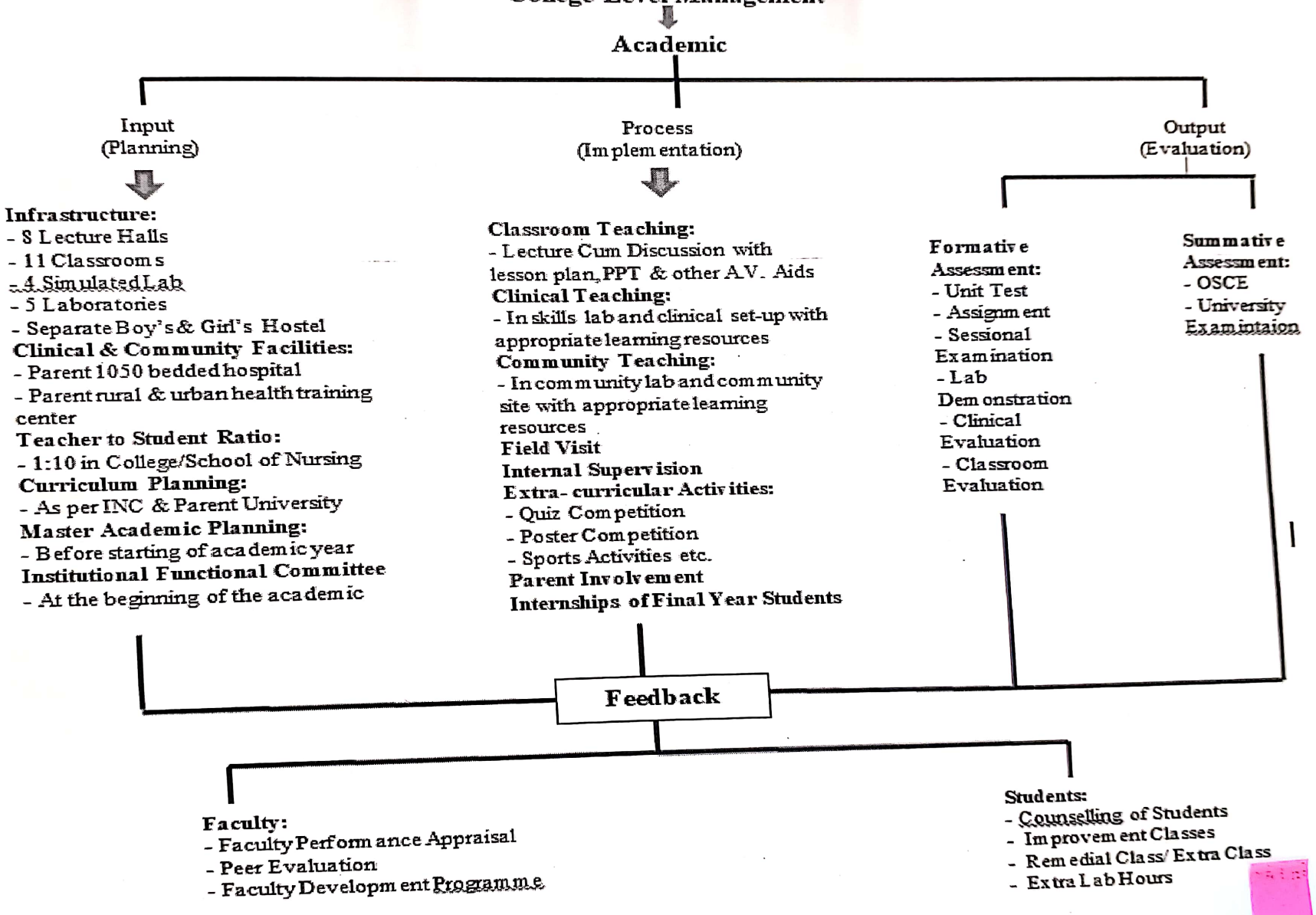






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ROHILKHAND COLLEGE OF NURSING, BAREILLY



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ROHILKHAND COLLEGE OF NURSING, BAREILLY

COLLEGE FUNCTIONAL COMMITTEE

College Standing Committees

- Anti-Ragging
- Discipline
- Academic Events
- Proctorial Board
- Student Grievance Redressal
- Department Quality Assurance Cell
- Women Empowerment
- Sexual Harassment
- Mess
- Library
- Building Maintenance

Inter College Committees

- Internal Quality Assurance Cell
- Institutional Ethical Committee

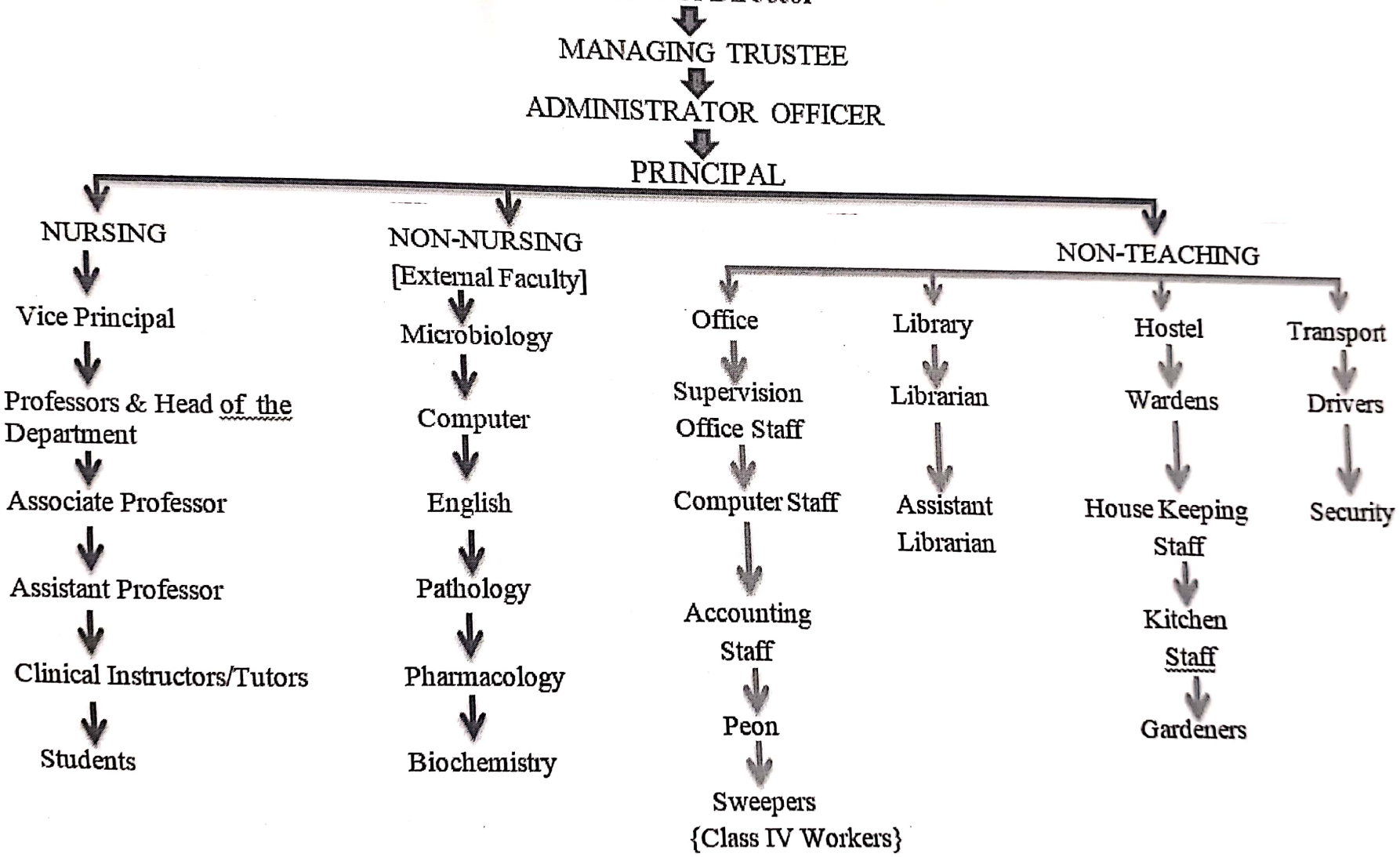
Other Functions

- Orientation Program
- SNA
- Higher Education
- Extra-Curricular Activities
- Workshop/ Conference
- CNE
- Scholarship
- College Research Committee
- Faculty Committee
- Faculty Development
- Awareness Program
- Events

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ROHILKHAND COLLEGE OF NURSING

ORGANIZATION CHART [ORGANOGRAM]



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ROHILKHAND COLLEGE/SCHOOL OF NURSING, BAREILLY

NPCC, M.Sc., Post Basic B.Sc. Nursing, B.Sc., GNM and ANM

SESSION 2024-2025 (Revised)

Inspection/INC/: Dr. Anitha P., Mr. Tarun Dhyani

Lamp Lighting/ Co-Curricular Website Update, Higher Education, TNAI & SNA Unit: - Mr. Velladurai N., Ms. Pratibha Charan, Ms. Gunjan Singh Bhukani

Clinical Incharge: Dr. Anitha P. Mrs. Poonam Azad, Mrs. Akankasha E. Mrs. Preeti Bahuguna, Mrs. Shikha Singh

UPSMFAC Incharge & Retainer – Dr. S. Birjeni Devi (Academic Monthly Schedule), Dr. S. Linthoi Devi, Mrs. Lourembam Priyalata Devi, Mr. Atul Pal, Ms. Sonia Devi

JHPIEGO & UPSMFAC Mentorship Incharge: Mr. Mukesh Singh, Mr. Tarun Dhyani

BOS/University and University Examination Incharge: Mr. Mukesh Singh Mrs. Princia Rolita D'souza, Mr. Kapil Patel, Mr. Abhay Singh

NAAC Incharge: Mr. Tarun Dhyani, Mr. Anand Prakash

Conference/Workshop, Performance Appraisal/Peer Evaluation, CNE Incharge/ CNPD: Dr. Mehev Khanam, Mr. Deepak Sampson, Mrs. Lourembam Priyalata Devi

Board Examination Incharge: Ms. Sonia Devi, Vaibhav Singh, Gunjan Singh

Boys Hostel Incharge: - Mr. Anand Prakash

Term Examination Incharge:	Mentor Section Incharge:-
• NPCC- Mr. Shailendra Verma, Mr. Anand Prakash • M.Sc. Nursing- Mr. Deepak Kumar S., Mr. Atul Pal • B.Sc. Nursing - Mrs. Renuka Peter, Mr. Ravi Shankar Pal, Mr. Anurag Sharma • Post Basic B.Sc. Nursing- Mr. Birendra Singh, Ms. Sweta Singh • GNM- Mr. Dinesh Singh, Ms. Utkarsha • ANM- Mrs. Ashvani Singh, Mrs. Rashmi Gangwar	1. College Infrastructure & Training Materials- Dr. Mehev Khanam, Ms. Pratibha Charan 2. College Management- Mr. Velladurai N., Ms. Gunjan Singh 3. Classroom & Practical Instructions- Mrs. Renuka Peter, Mr. Vaibhav Singh 4. Preparation for clinical & community instruction and practice- Dr. Anitha P., Mrs. Akankasha E., Mrs. Preeti Bahuguna, Mrs. Shikha Singh 5. Clinical area where student nurse undertake clinical experience- Dr. S. Birjeni Devi, Mrs. Lourembam Priyalata Devi, Mr. Ravi Shankar Pal, Mr. Dinesh Singh, Mrs. Ashvani Singh 6. Community area where student nurse undertake community experience- Dr. S. Linthoingambi Devi, Mr. Deepak Sampson, Mr. Anand Prakash

Documents Incharge: Ms. Sonia Devi, Mrs. Rashmi Gangwar

Scholarship & Higher education: - Mr. Shailendra Verma, Mr. Anand Prakash, Mr. Anurag Sharma

I/D, uniform Nameplate, Incharge: - Mr. Birendra Singh, Mr. Sukhvendra

Course	Year	Class Coordinator	
		I	II
P.hD.	Coordinator	Dr. Anitha P.	
NPCC	I Year	Mr. Shailendra Verma	
	II Year		
M.Sc. (N)	I Year	Mr. Deepak Sampson	Mr. Ravi Shankar Pal
	II Year	Mrs. Renuka Peter	Mr. Kapil Patel
Post Basic B.Sc. Nursing	I Year	Ms. Gunjan Singh	Mr. Hariom Shukla
	II Year	Mr. Atul Pal	Mr. Sukhvendra
B.Sc. (N)	I Year	Ms. Karishma Goswami/Mrs. Prachi Mishra	Ms. Sweta
	II Year	Ms. Pratibha Charan	Ms. Mohini Gupta
	III Year	Mrs. Lourembam Priyalata Devi	Ms. Utkarsha
	IV Year	Mr. Vaibhav Singh	Ms. Nikita Thakur
GNM	I Year	Mr. Anurag Sharma	Mrs. Priya Massey
	II Year	Mr. Dinesh Singh	Mrs. Vatsla Gautam
	III Year	Mrs. Shikha Singh	Mr. Birendra Singh
ANM	I Year	Mrs. Ashvani Singh	Ms. Priyanka Kashyap
	II Year	Mrs. Rashmi Gangwar	Ms. Mona Sharma

Vice-Principal

Principal

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ROHILKHAND COLLEGE OF NURSING

MEETING MINUTES

Date: 13.07.2024

Time: 11.00 am

Members: 1) principal

2) All faculty members

Agenda of meeting

- Post conference discussion
- Master academic planning for the session 2024-25

Minutes of the meeting are

- The meeting was presided by principal Rohilkhand college of Nursing
- Principal has given the thanks giving note as the conference was held great success
- Conference committees in charges were presented their each report.
- Conference positive and draw back were discussed by the conference organizer.
- Principal has discussed about the academic distribution, announced mentor section incharges, term exam, board exam, university exam
- Announced all in charges and class coordinators, subject and practical incharges
- Faculties are individually announced their in charge ship / responsibilities for the session 2024-25
- Checked all the last year registers/files/ records
- Instructed all the subject incharges to prepare unit distribution, unit plan and requirement list
- Instructed to fill the subject course completion certificate of the session 2023-24
- The meeting was adjourned at 12.30 pm

Meeting secretary

Principal

13/07/2024

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ROHILKHAND COLLEGE OF NURSING, BAREILLY
FACULTY ACADEMIC MEETING
ATTENDANCE LIST

Date:- 13/07/2024

S.No.	Name of Teaching Faculty	Signature
1	Dr. Priyanka A. Masih	
2	Dr. Anitha P.	
3	Mr. Velladurai Narayanan	
4	Mrs. Poonam Azad	
5	Dr. Mehev Khanam	
6	Mrs. Sanasam Birjeni Devi	
7	Mrs. Sanabam Linthoingambi Devi	
8	Mrs. Renuka Polly Dass	
9	Mrs. Princia Rolita Dsouza	
10	Mrs. Akansha Emmanuel	
11	Mrs. Preeti Bahuguna	
12	Mr. Mukesh Singh	
13	Mr. Tarun Dhyani	
14	Mr. Deepak Kumar S.	
15	Mrs. Shikha Singh	
16	Mr. Shailendra Verma	
17	Mrs. Anju Singh	
18	Mr. Amit Rodgers	
19	Mr. Dinesh Singh	
20	Mr. Nilesh Kumar Wilson	
21	Ms. Nikita Jethi	
22	Mrs. Ashvani Singh	
23	Mr. Anand Prakash	
24	Mr. Kapil Patel	
25	Mr. Abhay Singh	
26	Ms. Ayushi Sharma	
27	Ms. Pratibha Charan	
28	Ms. Karishma Goswami	
29	Ms. Shalu Bora	
30	Ms. Utkarsha	
31	Mr. Atul Pal	
32	Mr. Vaibhav Singh	
33	Ms. Priyanka Kashyap	

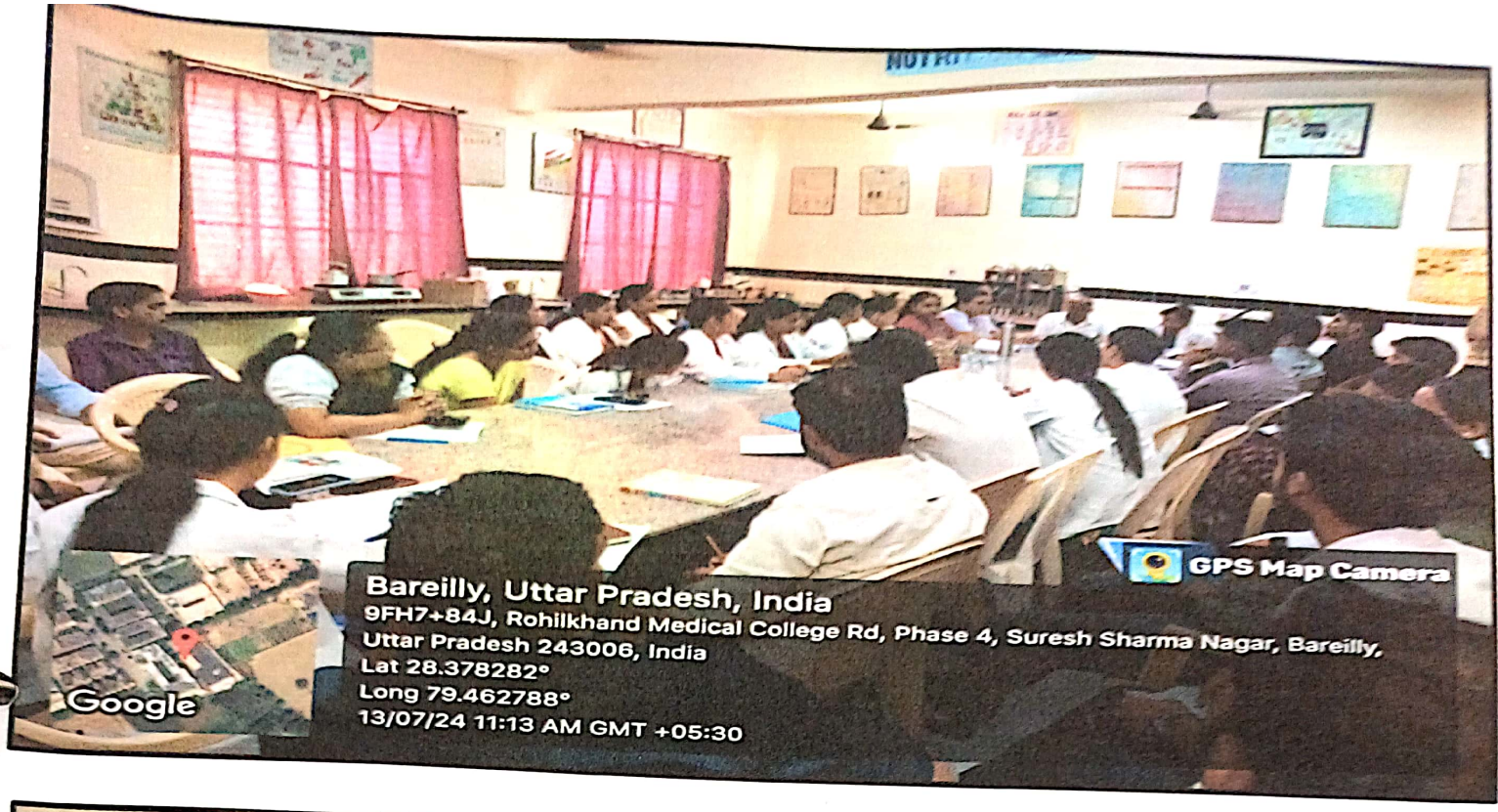
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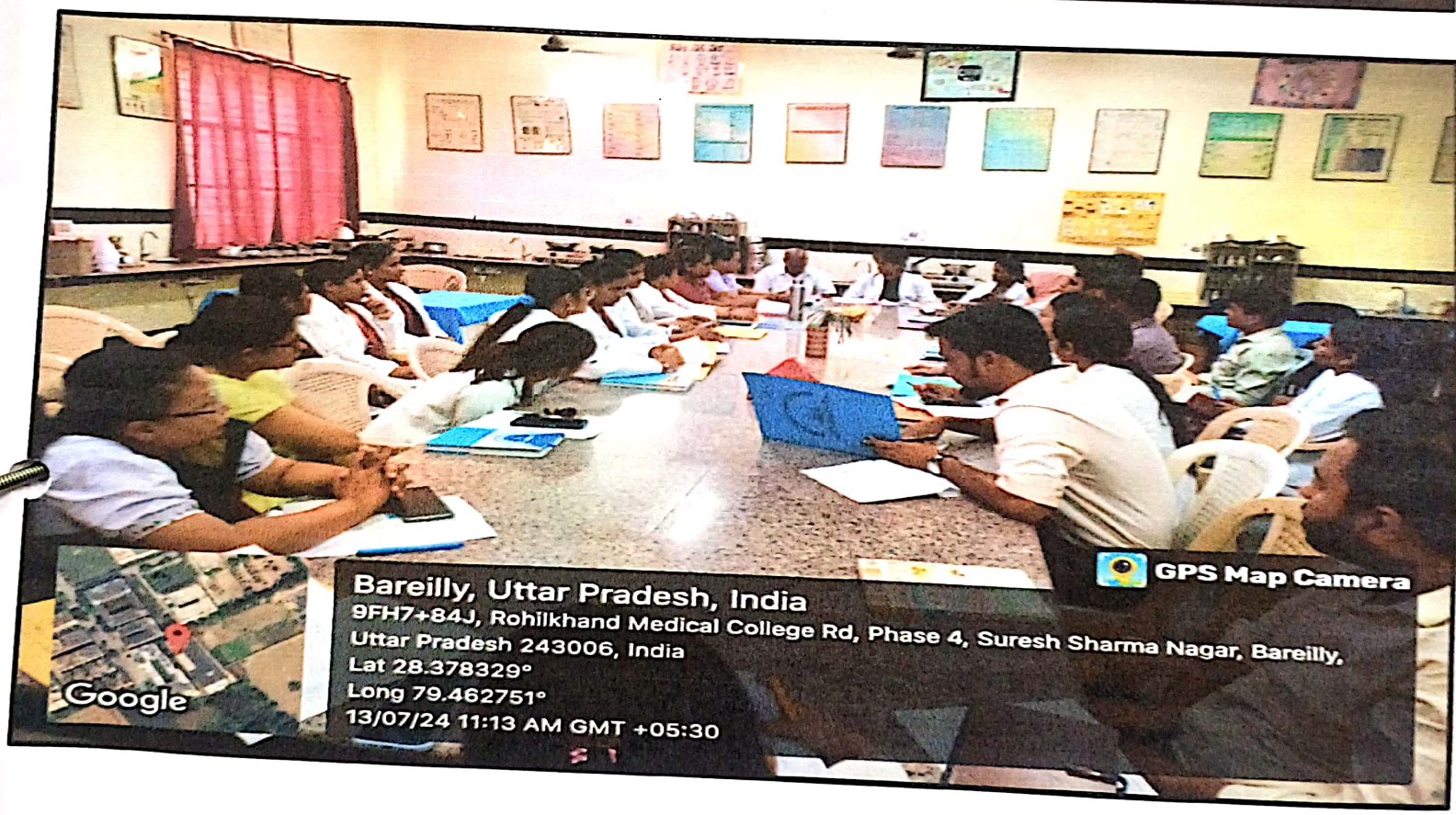
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34	Ms. Prachi Mishra	
35	Ms. Mohini Gupta	
36	Ms. Sweta Singh	
37	Mrs. Gunjan Singh Bhakuni	
38	Mr. Anurag Sharma	
39	Shivani Dixit	
40	Ms. Yengkhom Sonia Devi	
41	Mr. Birendra Singh	
42	Mr. Satyaveer singh	
43	Mr. Arpit Charan	
44	Mr. Waseem Ahamad	
45	Mr. Shanabi Khan	
46	Mr. Hariom	
47	Mrs. Anju Bhaskar	
48	Ms. Diksha Khanka	
49	Ms. Loveena Soloman	
50	Mr. Sukhvendra	
51	Ms. Rashi Saxena	
52	Ms. Janki Dhami	
53	Mrs. Pragti Yadav	
54	Mrs. Renu	
55	Mr. Deepak Kashyap	
56	Mrs. Rashmi Gangwar	
57	Mrs. Priya Massey	
58	Mr. Manoj Kumar Yadav	
59	Ms. Mona Sharma	
60	Ms. Nikita Thakur	
61	Mr. Rishi Shrivastav	
62	Mohammad Noorul	
63	Mrs. Priya Raj Singh	
64	Mrs. Kalpana	
65	Mrs. Nazreen	
66	Mrs. Aster D. Singh	

Principal

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Principal

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